

Spelthorne Borough Council – Forward Plan - 11/01/16

	Report title or issue	Officer	C/Member	Key	Exempt	MAT	Briefing	Cabinet	Licensing	O&S	Audit	Council
A	Pay Policy Statement 2016-17	Debbie O'Sullivan	Q.R. Edgington	No		08-Dec	11-Jan	27-Jan				25-Feb
A	Project Management dashboard update	Linda Norman	Q.R. Edgington	No		15-Dec	11-Jan			19-Jan		
	Performance Review of Contracts	Victoria Statham	J Sexton	No		22-Dec				19-Jan		
	Review of the Leisure and Culture Strategy action plan for 2015 and proposed action plan for 2016	Lisa Stonehouse	J Pinkerton	No		22-Dec	11-Jan					
	Purchase of a freehold site in Upper Halliford To consider a request for permission to purchase the freehold of the land and buildings forming a site in Upper Halliford.	Dave Phillips	Q.R. Edgington, QE	Yes	Part exempt			Jan				
	Outline Budget 2016-2017 To agree the Outline Budget for 2016-17.	Terry Collier	T.J.M. Evans,	Yes	Open	22-Dec		27-Jan				
	Review of Parking Orders including an amendment to the Bridge Street parking order To approve the review of the Council's parking orders, including an amendment to the Bridge Street parking order.	Sandy Muirhead	M.M. Attewell,	Yes		22-Dec	11-Jan	27-Jan				
A	Fees and Charges 2016-2017 To recommend to Council for approval the Schedule of fees and charges for 2016-2017.	Terry Collier	T.J.M. Evans,	Yes	Open	22-Dec	11-Jan	27-Jan				
A	Treasury Management Strategy 2016-17 To recommend to Council for approval the Treasury Management Strategy for 2016-17.	Terry Collier	T.J.M. Evans,	Yes	Open	22-Dec		27-Jan				25-Feb
	Leaders task groups update report for O&S			No						19-Jan		
A	6-month Revenue monitoring	Adrian Flynn	T.J.M. Evans	No		22-Nov	06-Dec	Dec		19-Jan		
A	6-month Capital monitoring	Adrian Flynn	T.J.M. Evans	No		22-Nov	06-Dec	Dec		19-Jan		
A	Treasury Management half-yearly report	Ryan Maslen	T.J.M. Evans	No		22-Nov	06-Dec	Dec				

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A	Monthly income and salary monitoring	Ryan Maslen	T.J.M. Evans	No		26-Jan						
	Making Spelthorne sustainable	Fran Lunn	M.M. Attewell	No		26-Jan	09-Feb	24-Feb				
	Acquisition of strategic assets - delegations and budgetary provision	Heather Morgan	D. Saliagopoulos	No	Open	26-Jan	09-Feb	24-Feb				
	Waste Services and Waste Vehicles Project To agree the recommendations on service changes to allow procurement of vehicles for collection of rubbish and recycling.	Sandy Muirhead	M.M. Attewell, MA	Yes	Open	26-Jan	09-Feb	24-Feb				
A	Annual Grants awards 2016-17	Joanne Jones	V.J. Leighton	No		26-Jan	09-Feb	24-Feb				
A	Council Tax and Business Rates write-offs	Linda Norman	T.J.M. Evans	No		26-Jan	09-Feb	24-Feb				
A	Revenue Budget 2016-2017 (final) To recommend to Council for approval the Revenue Budget for 2016-17.	Terry Collier	T.J.M. Evans,	Yes	Open	26-Jan		24-Feb				25-Feb
A	Capital Programme 2016-2017 (final) To recommend to Council for approval the Capital Programme for 2016-17.	Terry Collier	T.J.M. Evans,	Yes	Open	26-Jan		24-Feb				25-Feb
A	Food and Health and Safety Service Plans 2016-17	Tracey Willmott-French	J.M. Pinkerton OBE	No		26-Jan	09-Feb	24-Feb				
A	Recommendation from Audit Committee on Corporate Risk Management	Sam Nicholls	T.J.M. Evans	No		26-Jan	09-Feb	24-Feb				
	Pest Control Contract	Tracey Willmott-French	A.J. Mitchell	No	Open	26-Jan	09-Feb	24-Feb				
A	Review of Members' Allowances	Greg Halliwell	Q.R. Edgington	No		02-Feb	09-Feb	24-Feb				28-Apr
A	Monthly income and salary monitoring	Ryan Maslen	T.J.M. Evans	No		23-Feb						

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A	Appraisal timetable	Debbie O'Sullivan	Q.R. Edgington	No		01-Mar						
	Leaders' task groups update report for O&S			No						15-Mar		
	Monthly income and salary monitoring	Ryan Maslen	T.J.M. Evans	No		29-Mar						
	Landlord Rent Guarantee Scheme		JPinkerton	Yes		29-Mar		27-Apr				
	Review of the Constitution 2015 To consider the annual review of the Council's Constitution.	Michael Graham	V.J. Leighton, Q.R. Edgington	Yes		05-Apr	12-Apr	27-Apr				28-Apr
A	Project Management dashboard update	Linda Norman	Q.R. Edgington	No		05-Apr	12-Apr					
A	Monthly income and salary monitoring	Ryan Maslen	T.J.M. Evans	No		19-Apr						
A	Monthly income and salary monitoring	Ryan Maslen	T.J.M. Evans	No		24-May						
A	Annual Sickness Monitoring to 31 March	Debbie O'Sullivan	Q.R. Edgington	No	Open	31-May						
A	Monthly income and salary monitoring	Ryan Maslen	T.J.M. Evans	No		21-Jun						
A	Annual turnover and recruitment monitoring	Debbie O'Sullivan	Q.R. Edgington	No		28-Jun						
A	Monthly income and salary monitoring	Ryan Maslen	T.J.M. Evans	No		19-Jul						
A	Annual training plan	Debbie O'Sullivan	Q.R. Edgington	No		26-Jul						
A	Christmas opening for 2016o	Debbie O'Sullivan	Q.R. Edgington	No		09-Aug						

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A	Summary of Appraisal feedback 2016	Debbie O'Sullivan	Q.R. Edgington	No		16-Aug						
A	Monthly income and salary monitoring	Ryan Maslen	T.J.M. Evans	No		16-Aug						
A	Monthly income and salary monitoring	Ryan Maslen	T.J.M. Evans	No		20-Sep						
A	Monthly income and salary monitoring	Ryan Maslen	T.J.M. Evans	No		18-Oct						
	Monthly income and salary monitoring	Ryan Maslen	T.J.M. Evans	No		16-Nov						
A	Annual Review of recruitment and retention allowances	Debbie O'Sullivan	Q.R. Edgington	No		13-Dec						
	Discretionary Rate relief	Linda Norman	T.J.M. Evans	No		21-Feb	06-Mar	22-Mar				